RAJASTHAN HOUSING BOARD, JAIPUR

No. F2 (8)Comp/83/2016/628 Dated :- 25/10/16

OFFICE ORDER

GRANT OF BONUS FOR THE YEAR 2015-16

The Chairman is pleased to grant Bonus to the employees @20% of wages/salary for the year 2015-16 for payment/calculation of Bonus to be paid, the following points may be kept into consideration :-

1. The Bonus Shall be paid to employees of the Board drawing pay in grade pay of Rs. 4800/- or Less (Excluding Officers of the Board.)
2. The Bonus shall be calculated at a maximum wages/ salary amount of Rs. 7000/- per month (Rupees Seven Thousand Only.)
3. The Bonus is to be paid to those employees who have rendered at least 30 working days continuous services during the year 2015-16. However, pro-rata payment will be admissible to the eligible employees for period of continuous services during the year 2015-16.
4. The term "emoluments" (Wages/Salary) in these orders will include basic pay dearness pay, personal pay, special pay (including deputation allowance), Dearness allowance, Addl. Dearness Allowances but will not include other allowances such as House Rent Allowance, Interim Relief, CCA, Hard Duty Allowances etc.
5. **The amount of Bonus payable will be rounded off to the nearest rupee. The Maximum amount of Bonus shall not exceed Rs. 16800/- (Rupees Sixteen Thousand Eight Hundred Only.)**
6. The Period of extra ordinary leave (without pay) will be excluded from eligibility period but will not count as break in service for the purpose of calculation of Bonus.
7. Subsistence allowance given to the employees under suspension shall not be treated as emoluments. In such cases, the employee will become eligible for Bonus as and when reinstated with benefit of full emoluments for the period of suspension and in other cases such period will be excluded for the purpose of eligibility as they were on leave without pay.
8. The employees who had terminated from the service before 31st March 2016 shall not be eligible for Bonus.

9. The employee engaged on part-time basis or on contract basis will not be eligible for Bonus. Bonus to the Board employees who were on deputation in other organization as on 31.03.2016 shall be paid by the borrowing authorities. The Bonus shall also be applicable to the work charged employees who were drawing pay in the pay scales prescribed for them. The casual/ daily wages workers shall be entitled for Bonus for the period served in the Board provided they were employed for at least three months period and put in minimum 30 days of continuous service during 2015-16.

10. A Government servant on deputation shall have an option to elect between the deputation allowance plus adhoc bonus if admissible in terms of the order issued by the government for the Government servant for the relevant year (if adhoc bonus for Government servant is not admissible, deputation allowance only) and the bonus payable to the employees of the borrowing organizations for the relevant year. Such an option would be exercised within one month of declaring Bonus by the borrowing organization deputation allowance would be payable with salary but if any employee opts for bonus as above, the amount of difference would be paid/recovered, as the case may be.

The payment of Bonus will be chargeable "II Revenue 'B' Expenditure 1. Establishment (a) Pay & Allowances (i) Salary."

If any doubt in case arises regarding payment and calculation of bonus, the matter may be referred to the Head Office for decision.

This bears approval of the Hon'ble Chairman anticipation of Board, at Para No. 423/N of the Relevant file.

FINANCIAL ADVISOR

Copy forwarded to the following for information and n/a

1. PS to Chairman/Housing Commissioner, RHB, Jaipur
2. PS to CE-I/II/HQ,FA/Secy, RHB, Jaipur
3. Sr. PA to ACE-I/II/III, RHB, Jaipur
4. PA toCEM/DL/CRO/Sr.AO.Pension/Comp./Inspection/Costing/Recovery RHB, Jaipur
5. Dy. Housing Commissioner, Circle.....RHB.....
6. Resident Engineer Div.....RHB.....
7. Accounts Officer (Payment), RHB, Jaipur
8. Joint Direct (SA) to upload the order on website of Board as well as on E-Mail of the concerned.
9. Master File
10. Notice Board

Sr. Accounts Officer (Compilation)

RAJASTHAN HOUSING BOARD, JAIPUR

No. F2 (8)Comp/83/2016/ 629 Dated :- 25/10/16

OFFICE ORDER

GRANT OF EX-GRATIA FOR THE YEAR 2015-16

The Chairman is pleased to grant Ex-Gratia to the employees @20% of wages/salary for the year 2015-16 for payment/calculation of Bonus to be paid, the following points may be kept into consideration :-

1. The Ex-Gratia Shall be paid to employees of the Board drawing pay in grade pay of Rs. 5400/- and above.
2. The Ex-Gratia shall be calculated at a maximum wages/ salary amount of Rs. 3500/- per month (Rupees Three Thousand Five Hundred Only.)
3. The Ex-Gratia is to be paid to those employees who have rendered at least 30 working days continuous services during the year 2015-16. However, pro-rata payment will be admissible to the eligible employees for period of continuous services during the year 2015-16.
4. The term "emoluments" (Wages/Salary) in these orders will include basic pay dearness pay, personal pay, special pay (including deputation allowance), Dearness allowance, Addl. Dearness Allowances but will not include other allowances such as House Rent Allowance, Interim Relief, CCA, Hard Duty Allowances etc.
5. **The amount of Ex-Gratia payable will be rounded off to the nearest rupee. The Maximum amount of Ex-Gratia shall not exceed Rs. 8400/- (Rupees Eight Thousand Four Hundred Only.)**
6. The Period of extra ordinary leave (without pay) will be excluded from eligibility period but will not count as break in service for the purpose of calculation of Ex-Gratia.
7. Subsistence allowance given to the employees under suspension shall not be treated as emoluments. In such cases, the employee will become eligible for Ex-Gratia as and when reinstated with benefit of full emoluments for the period of suspension and in other cases such period will be excluded for the purpose of eligibility as they were on leave without pay.
8. The employees who had terminated from the service before 31st March 2016 shall not be eligible for Ex-Gratia.

9. The employee engaged on part-time basis or on contract basis will not be eligible for Ex-Gratia. Ex-Gratia to the Board employees who were on deputation in other organization as on 31.03.2016 shall be paid by the borrowing authorities. The Ex-Gratia shall also be applicable to the work charged employees who were drawing pay in the pay scales prescribed for them.

10. A Government servant on deputation shall have an option to elect between the deputation allowance plus adhoc bonus if admissible in terms of the order issued by the government for the Government servant for the relevant year (if adhoc bonus for Government servant is not admissible, deputation allowance only) and the Ex-Gratia payable to the employees of the borrowing organizations for the relevant year. Such an option would be exercised within one month of declaring Ex-Gratia by the borrowing organization deputation allowance would be payable with salary but if any employee opts for Ex-Gratia as above, the amount of difference would be paid/recovered, as the case may be.

The payment of Ex-Gratia will be chargeable "II Revenue 'B' Expenditure 1. Establishment (a) Pay & Allowances (i) Salary."

If any doubt in case arises regarding payment and calculation of Ex-Gratia, the matter may be referred to the Head Office for decision.

This bears approval of the Hon'ble Chairman anticipation of Board, at Para No. 423/N of the Relevant file.

FINANCIAL ADVISOR

Copy forwarded to the following for information and n/a

1. PS to Chairman/Housing Commissioner, RHB, Jaipur
2. PS to CE-I/II/HQ,FA/Secy, RHB, Jaipur
3. Sr. PA to ACE-I/II/III, RHB, Jaipur
4. PA toCEM/DL/CRO/Sr.AO.Pension/Comp./Inspection/Costing/Recovery RHB, Jaipur
5. Dy. Housing Commissioner, Circle.....RHB.....
6. Resident Engineer Div.....RHB.....
7. Accounts Officer (Payment), RHB, Jaipur
8. Joint Direct (SA) to upload the order on website of Board as well as on E-Mail of the concerned.
9. Master File.
10. Notice Board.

Sr. Accounts Officer (Compilation)

राजस्थान आवासन बोर्ड, जयपुर

क्रमांकः एफ 2 (8)संकलन/83/2016/630 दिनांकः—25.10.2016

—:: कार्यालय आदेश::—

राजस्थान आवासन मण्डल में वर्तमान में कार्यरत अधिकारियों एवं कर्मचारियों को **Extra Cash Incentive** राशि 2000/— (राशि रूपये दौ हजार मात्र) नकद भुगतान करने हेतु एतद्द्वारा आदेश प्रदान किये जाते हैं।

वर्तमान में कार्यरत समस्त अधिकारियों/कर्मचारियों को **Extra Cash Incentive** राशि का भुगतान उस कार्यालय द्वारा देय होगा, जहॉ से माह सितम्बर, 2016 का वेतन आहरित किया गया है।

इस राशि का लेखांकन बजट मद II Revenue 'B' Expenditure I Establishment (a) Pay & Allowance (vii) Other Items में किया जावे।

इन आदेशों को माननीय अध्यक्ष महोदय द्वारा मण्डल बैठक की प्रत्याशा में अनुमोदन पत्रावली के पैरा संख्या 423/एन पर प्राप्त है।

वित्तीय सलाहकार

1. निजी सचिव—अध्यक्ष/आवासन आयुक्त, राजस्थान आवासन मण्डल, जयपुर।
2. निजी सचिव— सचिव, राजस्थान आवासन मण्डल, जयपुर।
3. निजी सचिव—वित्तीय सलाहकार, राजस्थान आवासन मण्डल, जयपुर।
4. निजी सचिव—मुख्य अभियन्ता I/II/HQ, राजस्थान आवासन मण्डल, जयपुर।
5. अति. मुख्य अभियन्ता— I/II/III, राजस्थान आवासन मण्डल, जयपुर।
6. मुख्य सम्पदा प्रबन्धक/निदेशक विधि/मुख्य राजस्व अधिकारी/लेखाधिकारी (भुगतान), राजस्थान आवासन मण्डल जयपुर।
7. उप आवासन आयुक्त वृत्त..... राजस्थान आवासन मण्डल, जयपुर।
8. समस्त आवासीय अभियन्ता, राजस्थान आवासन मण्डल, जयपुर।
9. जनसम्पर्क अधिकारी, राजस्थान आवासन मण्डल, जयपुर।
10. संयुक्त निदेशक (सिस्टम एनालिस्ट), राजस्थान आवासन मण्डल, जयपुर को बोर्ड की वेबसाईट पर एवं संबंधितों के ई—मेल पर अपलोड़ करने हेतु प्रेषित है।
11. रक्षित पत्रावली।

वरिष्ठ लेखाधिकारी (संकलन)